

ALL DISPUTES SUBJECT TO CHANDIGARH JURISDICTION



PRACHEEN KALA KENDRA

Head Office : SECTOR 35-B, CHANDIGARH – 160 022

Ph.: 0172-2600451, 2662785, 2661171

pracheenkalakendra@gmail.com www.pracheenkalakendra.org

Admn. Office Mohali : 0172-2274829, 2264511
E-mail : pracheenkalakendra@gmail.com

Patna Regional Office : 0612-2323166
Email: pkk.ropatna45@gmail.com

Kolkata Zonal Office : 033-25336353, 6291671530, 9831565595
Email: pracheenkalakendra.kzo@gmail.com

Odisha Regional Office : 0674-2312003
Email: jayantapkk@gmail.com

Delhi Regional Office : 011-47038635
Email: pracheenkala.delhioffice@gmail.com

Assam Regional Office : 8876303688
Email: pradipkrbrahmap@gmail.com

IMPORTANT CIRCULAR NO. 1 / 2024

PKK/Circular/2024

Dated: 01/03/2024

To

The Centre Holders/ Centre Superintendents / Principals / Hony. Secretaries
of all the affiliated institutions of Pracheen Kala Kendra, Chandigarh.

Subject: Declaration of Bi-Annual-2024, Bhaskar-2024 and Annual 2024-2025 examination dates and important instructions for the conduct of examination

AND

Revision/Modification of examination fee, centre fee and other related fees of Pracheen Kala Kendra, Chandigarh with effect from April 1, 2024 ONWARDS

Dear Sir/Madam,

The dates of Examinations for Bi-Annual 2024, Bhaskar 2024 and Annual 2024-2025 have been declared and fixed as under:-

Examination Session

Dates

Bi-Annual 2024
Bhaskar 2024
Annual 2024-2025

September 14 and September 15, 2024
September 29, 2024
January 4 & January 5, 2025

The last dates for the submission of admission forms of the Bi-Annual & Bhaskar examinations 2024 and Annual examination session 2024-2025 have been fixed as under:-

Bi-Annual examinations 2024

Without late fee up to	31.07.2024
With late fee of Rs.15/- each form up to	10.08.2024
With late fee of Rs.20/- each form up to	16.08.2024

Bhaskar examinations 2024

Without late fee up to	31.08.2024
With late fee of Rs.50/- each form up to	15.09.2024

Annual examinations 2024-2025

Without late fee up to	30.11.2024
With late fee of Rs.15/- each form up to	15.12.2024
With late fee of Rs. 20/- each form up to	20.12.2024

Please let us know number of forms you will be requiring for your premier institution so that needful could be done accordingly. Detailed date-sheet will follow.

A. IMPORTANT INSTRUCTIONS FOR THE FILLING UP OF THE EXAMINATION FORM

1. All the centre holders, Centre Superintendents, Principals, centre in-charges are requested to take care that the examination forms are filled accurately and properly. They are also requested to instruct /direct their students to fill up the examination forms properly with accurate details under their supervision.
2. It is made clear that in case at a later stage before or after the examination or any time after the declaration of result, if it is found out that the particulars of any students given in the examination forms are not correct or some material information has been concealed, the examination form /result of the said student shall be cancelled and there will be no refund of examination fees/form fee/certificate fees.
3. In case it is found out that a student has appeared in the examination against the Rules and Regulations (Examinations) of the Kendra, the candidature of the said candidate shall also be cancelled and there will be no refund of the fees.
4. No admission form(s) will be accepted without the late fees as and wherever applicable. Also no examination forms shall be accepted after these dates unless there is a sufficient or exceptional cause for the delay and special permission is sought from the Registrar or other authorized official of the Pracheen Kala Kendra as mentioned in the date sheet/s.

B. IMPORTANT INSTRUCTIONS REGARDING DEPOSIT OF EXAMINATION FEES, OTHER FEES, AMOUNTS ETC.

1. In order to enhance online monetary transactions, Kendra requests all the centre holders to make all out efforts to deposit affiliation fee, examination fee, form fee, certificate fee etc. etc. through RTGS/NEFT in the bank account/s of the Kendra as given below and immediately send the entire information i.e details of centre, forms, purpose of deposit along with slip/challan with transaction number at the main email id of the Kendra: pracheenkakendra@gmail.com with a copy to the account branch email id: accpracheen@gmail.com. The examination fee can be remitted through Account Payee Cheque / Draft in favour of Registrar, Pracheen Kala Kendra, Chandigarh OR through RTGS/NEFT in any of the following account/s of the Kendra:-

**Bank Detail A/c No. 7854002100000582 Punjab National Bank, Sector 71, Mohali
RTGS/NEFT/IFSC Code PUNB0785400**

2. As Kendra wants to pay TA/DA as early as possible and therefore Practical Examiners are being requested time in again to submit their bank details but it has been noticed that most of the centre holders have still not submitted required bank details for the payment of TA/DA. The Practical Examiners are again requested to submit the following details .
 - (i) Name of the Account holder:-
 - (ii) Name of the Bank and Address:-
 - (iii) Account Number:-
 - (iv) IFSC code:-
4. Since it has been found out that in many cases there are variations/errors in the names/account number, IFSC code etc sent by the examiners which causes problems /delay in deposit of the amount, therefore, it is requested that along with above mentioned bank details, a photocopy of the first page of the pass book and a photocopy of the cancelled cheque must be sent to the Kendra by post or by email.

C. IMPORTANT INSTRUCTIONS REGARDING SUBMISSION OF EXAMINATION FORMS AND CONDUCT OF EXAMINATIONS:-

1. All the affiliated centres are required to submit minimum 30 examination forms. In order to mitigate the extra cost incurred, less than 30 examinations forms will not be accepted. Provided that in a special case, with the permission of Registrar, less than 30 students from a centre may be accepted with the additional charges towards TADA charges etc. as mentioned below and also with a condition that the said students shall have to appear for examination from nearby examination centre and the centre holder who is submitting less than 30 examination forms shall not ask to conduct examination in his/her affiliated examination centre. Provided further that **in any case, less than 15 numbers of students shall not be accepted under any circumstances.** The additional charges are mentioned below:

Number of students	Additional Charges
(i) 15-20	Rs. 1000/-
(ii) 20-29	Rs. 500/-

2. Any kind of rectification in result or certificate regarding marks, name etc. shall be done within one month from the date of declaration of the result. Thereafter the Kendra will not accept any request for rectification in result or certificate under any circumstances whatsoever and no correspondence in this regard shall be entertained.
3. Answer books should be submitted within stipulated period of 10 days after the date / completion of the examination otherwise the answer books will not be accepted and no correspondence in this regard shall be entertained.
4. All the candidates appearing for Bhaskar Examination are required to attach self-attested photocopy of his/her Aadhar card.

IMPORANT NOTE: As the Kendra is working on the pattern of “Go-Green”, therefore, Kendra intends to send results and other important information online at the email ids of the centre holders, therefore, all the centre holders who have not yet given their email ids are requested to submit their email ids along with the updated mobile numbers having whatsapp so that all the important information can be given to them online without any loss of time and saving paper. This information can be submitted to the Kendra by post, through email or through telephone.

D. IMPORTANT INFORMATION REGARDING REVISION /INCREASE IN EXAMINATION FEE AND OTHER FEE STRUCTURE OF THE KENDRA

1. In view of overall increase in the prices of necessary products like paper, printing, stationery etc. therefore, from the financial year 1/4/2024 onwards, the Kendra has increased examination fee structure as mentioned below. Since the Kendra has computerized certificates and in view of the cost incurred on the same due to increase in the basic infrastructural cost, Kendra has decided to levy nominal certificate fee from Bhushan Part 3 also. The details of the same are as under:-

Class	Examination Fee (₹)	Centre Fee (₹)	Form Fee (₹)	Certificate Fee (₹)
Prarambhik Part-1	200	130	20	NIL
Prarambhik Part-2	210	140	20	NIL
Bhushan Part-1 (1st Year)	250	155	20	NIL
Bhushan Part-2 (2nd Year)	280	165	20	NIL
Bhushan Final (3rd Year)	300	190	20	75
Visharad Part-1 (4th Year)	350	220	20	175
Visharad Final (5th Year)	470	250	20	250
Bhaskar Part-1 (6th Year)	850	400	20	300
Bhaskar Final (7th Year)	1100	500	20	350

NOTE: The above certificate fees from 3rd year to Bhaskar Final is required to be deposited along with the examination fee at the time of submission of the examination forms. It is made clear that without the certificate fees; the examination forms will not be accepted.

2. **The fee structure of misc matters have also been increased as given below:**

Revised Revaluation Fee

- | | | |
|-------|----------------------|-----------|
| (i) | 1st year to 3rd year | Rs. 150/- |
| (ii) | 4th year to 5th year | Rs. 200/- |
| (iii) | 6th & 7th year | Rs. 250/- |

3. **Revised Duplicate Certificate Fee** (for last 3 years) from the date of declaration of Final Result.

- | | | |
|-------|-----------------|-----------|
| (i) | PPI to 3rd year | Rs. 250/- |
| (ii) | 4th year | Rs. 300/- |
| (iii) | 5th year | Rs. 400/- |
| (iv) | 6th year | Rs. 500/- |
| (v) | 7th year | Rs. 600/- |

- Revised Duplicate Certificate Fees for more than 3 years from the date of declaration of Final Result is Rs. 750/-.
- Revised Duplicate Certificate Fees for more than 5 years from the date of declaration of Final Result. is Rs.1000/-

4. **Revised Migration Fee** Rs. 500/-

5. **Revised Examinership Fee**

- | | | |
|------|---------------|------------|
| (i) | For Practical | Rs. 1000/- |
| (ii) | For Theory | Rs. 700/- |

6. **Revised Change of Centre name Fee** Rs. 1000/-

7. **Increase in Scale of Remuneration of Practical Examinations**

From the session 2024-2025 onwards, the practical examiner's remuneration for conducting the various examinations have been revised in the following manner:-

S.no.	Name of the examination	Amount
1.	Prarambhik Part 1 to Sangeet Visharad Pratham Khand (PPI to 4th Year)	Rs. 100 per centre up to 70 candidates Rs.110 per centre up to 100 candidates Rs. 1.00 per candidate above 100 candidates
2.	Sangeet Visharad Final (5th year)	Rs. 5 per candidate
3.	Sangeet Bhaskar Part I & II (6th year & 7th Year)	Rs. 15 per candidate or Rs. 100 per centre whichever is maximum

IMPORTANT NOTE

The maximum number of candidates who can be examined by the Practical Examiner on a single day shall be as under:-

- (a) Prarambhik Part I to Sangeet Visharad Final 30 candidates per day (PPI to 5th Year)
- (b) Sangeet Bhaskar Part I & II (6th year & 7th year) 10 candidates per day

All the important instructions of previous circulars which are not revised or modified by this circular remain and are applicable as it is. All the centre holders are requested to please comply with the above important instructions.

With regards,


Registrar